

## **MIDLAND AREA AGENCY ON AGING**

Meeting Minutes from April 20, 2023

KC Salem Extension Center, Salem, Illinois-- 1:00PM

**THOSE PRESENT:** Susan Elke, Michele Garrison, Brien Guy, Gerald Herring, Sue Kramer, Rosanna Perkins, Ferrel Seaman, and Karen Walsh.

**EXCUSED:** Amy Harrison, Janice Gahagan, Sue Heth, Jimmie Page, and Chloe Page

### **MEETING CALLED TO ORDER & WELCOME:**

The April 20, 2023 Board Meeting was called to order by Board President Ferrel Seaman, followed by Judy Kleine calling the Roll Call, and the reciting of the Pledge of Allegiance.

**INTRODUCTION OF GUESTS:** There were no guests in attendance at the April Meeting

**PUBLIC REMARKS:** There was nothing to report.

**PRESIDENTS REMARKS:** President Ferrel Seaman commented that he was hoping to make the meeting fast due to the forecast of incoming storms.

### **BUSINESS MEETING:**

#### **SECRETARY'S REPORT:**

The March 16, 2023 Secretary's Report was approved with a motion by Michele Garrison and a second by Karen Walsh.

#### **TREASURER'S REPORT:**

The Treasurer's Report for March 2023 was approved to be filed for Audit.

#### **STAFF REPORTS:**

At this time, each staff member individually gave a brief report of what they had done and accomplished since the last Board Meeting which was held on March 16, 2023.

#### **AREA PLAN DEVELOPMENT: Tracy Barczewski**

Tracy reported that much of her time had been spent between working on the FY24 Area Plan and on the Public Information Document, so that the PID could be sent to Regional Coordinator Tony Wanless at IDOA by April 26, 2023 for review. Tracy went on to say that a hard copy would be sent out to the Providers and also to each of the Board of Director Members for them to review. Tracy stated that the Public Hearing would be held next month on May 18<sup>th</sup>, prior to the Board Meeting at 9:30am at the Salem Education Center.

Tracy went on to report on the changes in the Area Plan such as the Deliverables and all that was involved. She also spoke about funding on some of the programs that were going to be taken away from the agency.

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### **AREA PLAN DEVELOPMENT: Tracy Barczewski (cont'd)**

Tracy then finished her report with saying that on a good note, the Caregiver funding had been increased, so therefore, we would be able to continue to expand the programs that we had initially started this year.

### **EXECUTIVE DIRECTORS REPORT: Tracy Barczewski**

Tracy began her Directors Report by stating that the Agency had held it's All Provider Meeting on March 30<sup>th</sup> and that it had gone very well. Tracy then went on to state that the next County Conversation Meeting has been set up, and it would be held on June 30<sup>th</sup> at the Effingham Library.

Tracy reported that the Major Disaster Declaration would be ending on May 11, 2023 and that we were getting things ready for when that date comes. Tracy went on to report that even though the Disaster Declaration would be ending that the office doors would remain locked for security reasons, and then went on to speak about an incident that had occurred at the office the day she met with the AD-HOC committee. Tracy stated, that we would continue to answer the doors as usual and assured the Board that everyone would be taken care of. She also stated that she, along with several other staff members were looking into finding someone to train the office staff in the event that something would occur, so that we would have a plan in place.

Tracy spoke briefly about working on various grants in Amplifund, and went on to state that Medicaid had decided to raise the asset guideline to match the Community Care Program, so therefore, it would mean that the program would become an entire Medicaid Program.

Tracy then finished her report by stating that since we had received extra Caregiver money, that Trisha Ratliff from Heartland Human Services would be speaking at the Board Meeting in May on the Caregiver Program.

### **ADVISORY COUNCIL REPORT: No Report**

### **IDOA REPORT- Tony Wanless, Regional Coordinator: No Report**

### **STANDING COMMITTEES:**

**FINANCE COMMITTEE:** Susan Elke, Chairperson –Sue Kramer gave the report on behalf of Susan Elke. Sue reported that the Finance Committee along with the Personnel Committee had met that morning to discuss the finance situation in order to provide the benefits to the Midland Staff.

Sue Kramer then made a motion to the Board to approve a onetime bonus, as presented, with no fringe benefits for each staff employed from the Discretionary Account. Rosanna Perkins, second the motion, no opposed, and the motion was carried.

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#### **PERSONNEL COMMITTEE**- Sue Kramer, Chairperson

Sue reported that after the meeting that was held along with the Finance Committee, that she was pleased that they could present the Midland Staff with the bonus amount that was decided upon. Tracy, at that time, thanked the Board on behalf of the whole Midland Staff.

#### **PROGRAM DEVELOPMENT COMMITTEE**-Michele Garrison, Chairperson- No Report

#### **MEMBERSHIP COMMITTEE**- Chloe Page, Chairperson- No Report

#### **BY-LAWS COMMITTEE**- Brien Guy, Chairperson- No Report

**AD-HOC COVID-19 COMMITTEE**- Sue Kramer, Chairperson -Sue reported that the AD-HOC committee had met on April 13, 2023 in Mt. Vernon along with Tracy to review the Covid-19 policies and Procedures. Sue then made a motion to say that it was the recommendation that the AD-Hoc COVID -19 Committee be dissolved at this time. Gerald Herring second the motion, no opposed, and the motion was carried.

#### **UNFINISHED BUSINESS:**

There was no Unfinished Business to discuss.

#### **NEW BUSINESS:**

Michele Garrison suggested that on Board Meeting days when there were Standing Committee Meetings, that a lot of the times, there was a timespan that perhaps could be prevented. There was some discussion regarding this and it was then followed by Michele making a motion that on the days when there were Standing Committee Meetings that they be held closer to the time of the start of the actual Board Meeting. Brien Guy, second the motion, no opposed, and the motion was carried.

#### **ADJOURNMENT:**

A motion to adjourn the April Board Meeting was made by Gerald Herring, and second by Rosanna Perkins. The meeting was adjourned.

#### **NEXT MEETING:**

The next Midland Area Agency on Aging Board meeting will be held on May 18, 2023 at 1:00pm. The Meeting will be held at the Salem KC Extension, located at 1475 W. Whittaker, in Salem, Illinois.